

ATTORNEY OR PARTY WITHOUT ATTORNEY ( <i>Name, State Bar number, and address</i> ):  TELEPHONE: FAX NO. ( <i>Optional</i> ): ATTORNEY FOR (Name):	FOR COURT USE ONLY
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF BUTTE</b>  <input type="checkbox"/> Butte County Courthouse One Court Street, Oroville, CA 95965 (530) 532-7002 <input type="checkbox"/> North Butte County Courthouse 1775 Concord Avenue, Chico, CA 95928 (530) 532-7002	
PETITIONER/PLAINTIFF:  RESPONDENT/DEFENDANT:  OTHER:	
<b>FAMILY LAW PARENTAGE JUDGMENT CHECKLIST                  PETITION TO ESTABLISH PARENTAL RELATIONSHIP</b>	CASE NUMBER:

**INSTRUCTIONS:**

Use this checklist to show the Court that you have turned in all the forms needed to get a Judgment in your case. There are three types of cases:

1. True Default - No Response filed, no written agreement
2. Default case with written agreement - No Response filed
3. Uncontested - Appearance by both parties and a written agreement

Check the box below for your type of case (one of the three listed above). Then complete all the items in that checklist. You only need to complete the checklist for your case type. All items must be completed either by checking each line to indicate you have filed that form or by marking "N/A" to indicate that an item is not applicable.

So that we can get your forms back to you, please turn in an envelope that is addressed to you, is large enough and has enough postage. If you do not want your forms mailed, give us other instructions.

**CHECKLIST FOR ALL THREE (3) TYPES OF CASES (See Additional Checklists below):**

1.  FEE WAIVER - Government Code § 68637(d) & (e)  
**Note: 1.** The Court can look to one party for the payment of BOTH parties' or the other party's previously waived fees. **2.** Be aware that the Judgment may not be entered except upon payment of all outstanding fees owed by one or both parties or upon the granting of new fee waivers upon submission of new applications by both parties.]
  - There have been no fee waivers for any party in this case.
  - Petitioner  Respondent has received a fee waiver in this case.
  - Petitioner  Respondent has paid all previously waived fees and there are no unpaid fees outstanding. Written receipts are included herein.
  - Petitioner  Respondent contends he/she continues to qualify for a fee waiver and is requesting a new fee waiver.
  - Updated fee waiver applications for BOTH parties are included herein.
  - Other (please explain)
  
2.  Advisement and Waiver of Rights Regarding Parentage [FL-235]
  
3.  Notice of Entry of Judgment [FL-190] and two (2) self-addressed envelopes with postage pre-paid (one for each party)
  
4.  Judgment [FL-250]
  - Notice of Rights and Responsibilities/Information Sheet on Changing a Child Support Order [FL-192]
  - Child Support Case Registry Form [FL-191]
  - Order/Notice to Withhold Income [FL-195]

**ADDITIONAL CHECKLIST FOR:**

**TRUE DEFAULT CASE (No Response filed and NO WRITTEN AGREEMENT between the parties)**

1.  Proof of Service of Summons [FL-115]\* (check one of the following)
  - Personal Service [FL-115]
  - Notice and Acknowledgement of Receipt attached [FL-117]
  - Service out-of-state by certified mail with receipt attached [FL-115 or out-of-state form]
  - Other (please describe) \_\_\_\_\_
2.  Request to Enter Default [FL-165] with one (1) self-addressed envelope with postage pre-paid
  - Income and Expense Declaration [FL-150] (If you are requesting spousal support or attorney fees/costs)
  - Financial Statement (simplified) [FL-155] (If you have a minor child, you are not requesting spousal support or attorney fees/costs, and you qualify for this form according to the instructions on page 2 of the form; if you have a minor child and you do not qualify, you must complete an Income and Expense Declaration)
3.  Declaration for Default Custody and Visitation Orders and Proof of Service [FL-335] (submit endorsed-filed copy if previously filed)
4.  Declaration for Default or Uncontested Judgment [FL-230]
5.  Judgment [FL-250]
  - Child Custody and Visitation Attachment [FL-341]
  - Child Support Order Attachment [FL-342]
  - Guideline Child Support Computer Calculation
  - Non-Guideline Child Support Findings Attachment [FL-342(A)]

**ADDITIONAL CHECKLIST FOR:**

**DEFAULT CASE WITH WRITTEN AGREEMENT (No Response filed)**

1.  Proof of Service of Summons [FL-115] (check one of the following)
  - Personal Service [FL-115]
  - Notice and Acknowledgement of Receipt attached [FL-117]
  - Service out-of-state by certified mail with receipt attached [FL-115 or out-of-state form]
  - Other (please describe) \_\_\_\_\_
2.  Request to Enter Default [FL-165] with one (1) self-addressed envelope with postage pre-paid
  - Income and Expense Declaration [FL-150] (If you are requesting attorney fees/costs)
  - Financial Statement (simplified) [FL-155] (If you have a minor child, you are not requesting spousal support or attorney fees/costs, and you qualify for this form according to the instructions on page 2 of the form; if you have a minor child and you do not qualify, you must complete an Income and Expense Declaration)
  - Written Agreement
3.  Declaration for Default or Uncontested Judgment [FL-230]
4.  Stipulation for Entry of Judgment Regarding Establishing Parental Relationship [FL-240]
5.  Judgment [FL-250] with Written Agreement
  - Child custody/visitation and Family Code §3048 issues addressed
  - Child Support - State whether child support is at guideline amount or not and include language required in Family Code §4065
  - If below guideline, attach guideline support computer calculation
  - Medical insurance and uninsured health care costs addressed
  - Signatures of both parties are notarized by a separate notary and the notaries' seals are affixed
  - Attorney has signed and approved Judgment for represented parties

**ADDITIONAL CHECKLIST FOR:**

**UNCONTESTED CASE (Appearance by both parties and Written Agreement)**

1.  Appearance, Stipulations, and Waivers [FL-130] (along with Respondent's first appearance fee if not already paid)
2.  Declaration for Default or Uncontested Judgment [FL-170]
3.  Stipulation for Entry of Judgment Regarding Establishing Parental Relationship [FL-240]
4.  Judgment [FL-250] with Written Agreement
  - Child custody/visitation and Family Code §3048 issues addressed
  - Child Support - State whether child support is at guideline amount or not and include language required in Family Code §4065
  - If below guideline, attach guideline support computer calculation
  - Medical insurance and uninsured health care costs addressed
  - Signatures of both parties are notarized by a separate notary and the notaries' seals are affixed
  - Attorney has signed and approved Judgment for represented parties

**I certify that all of the information indicated in this checklist has been provided to the Court.**

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SUBMITTING PARTY'S PRINTED NAME)

\_\_\_\_\_  
(SUBMITTING PARTY'S SIGNATURE)

(\* "FL" preceding the number indicates it is a Judicial Council form)