CH-250 **Proof of Service by Mail**

(1) Name of Person Asking for Protection:

_____

(2) Name of Person to Be Restrained:

_____

(3) Notice to Server

The server must:

- Be 18 years of age or over.
- Not be listed in items **(1)**,**(2)**, or **(3)** of form CH-100, *Request for Civil Harassment Restraining Orders.*
- Mail a copy of all documents checked in **(4)** .
  to the person in **(5)**.

Fill in court name and street address:

Superior Court of California, County of

Fill in case number:

Case Number:

(4) I (the server) am 18 years of age or over and live in or am employed in the county where the mailing took place. I mailed a copy of all documents checked below to the person in (5):

a. ☐ CH-120, *Response to Request for Civil Harassment Restraining Orders*

b. ☐ CH-130, *Civil Harassment Restraining Order After Hearing*

c. ☐ Other *(specify):* _____

_____

_____

_____

(5) I placed copies of the documents checked above in a sealed envelope and mailed them as described below:

a. Name of person served: _____

b. To this address: _____

City: _____ State: _____ Zip: _____

c. Mailed on *(date):* _____

d. Mailed from *(city):* _____ *(state)*: _____

(6) Server's Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

If you are a registered process server:

County of registration: _____ Registration number: _____

(7) I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

_____   ▶ _____
Type or print server's name   *Server to sign here*

Proof of Service by Mail (CLETS)
(Civil Harassment Prevention)